

Summer Camp Registration Pack

Childs Details

First Name: _____ Family Name: _____

Nationality: _____ D.O.B. _____

QID _____ First Language _____

D.O.E. _____ Start Date: _____

Office use only:

Group	Under 2	Over 2

Days per week	Sunday	Monday	Tuesday	Wednesday	Thursday

Mothers Details

Full Name: _____ QID: _____

Contact No: H _____ W _____ Email Address: _____

Occupation: _____ Company: _____

Fathers Details

Full Name: _____ QID: _____

Contact No: H _____ W _____ Email Address: _____

Occupation: _____ Company: _____

Emergency Contact

Full Name: _____ Full Name: _____

Relationship: _____ Relationship: _____

QID: _____ QID: _____

Contact No: H _____ W _____ Contact No: H _____ W _____

Email Address: _____ Email Address: _____

How did you hear about PreScholars Nursery?

Friend ☐
 Website ☐
 Social media ☐
 Location ☐
 Other (please specify) ☐

Documents and forms required for registration:

Child	Received	Filed	System
1. Immunisation card copy			
2. Passport photo x 3			
3. Birth certificate copy			
4. Copy of Childs Passport and QID card/residence permit (front and back)			
5. Medical form			
6. Allergies form (attach photo)			
7. Photo consent			
8. Individual care plan			

Both Parents	Received	Filed	System
1. Copy of Passport and QID card/residence permit (front and back)			
2. Emergency contacts and QID card/residence permit (front and back) copy			
3. Signed and fully completed registration pack			

Please be aware that no child may start nursery until all above mentioned documents have been FULLY completed and received by nursery administration.

I _____ (please print name) have read, understood and agree with all the contents of page1 and 2

Parents Signature:

Date:

Summer Camp Fees Structure

Fees	6:30am-2:30pm	Corporate rates
Per week	QR 900	QR 800
Per month	QR3400	QR 3000
Per day	QR185	QR160

Fees Policy

- ❖ Fees are payable in advance of child starting and on the first day of every month cash, card or bank transfer or weekly/daily as applicable by cash, or card.
- ❖ Bank transfer details are:
Preschoolers Nursery School
A/C no. 100000643299
IBAN: QA73BRWA000000000100000643299
Please issue the receipt of transaction to admin staff.
- ❖ We do not provide any discount on fees during scheduled nursery holidays, when a child is absent for any reason or if PreScholars is requested to close by authorities.
- ❖ We provide a 10 % sibling discount on the fees for children registered for 5 days per week.
- ❖ Summer fees are due in advance of attendance either per week/day or per month.

I _____ (please print name) have read, understood and agree with all the contents of page 3.

Parents Signature:

Date:

Medical form

Child's Details

First Name: _____ Family Name: _____

D.O.B. _____ Male/Female

Doctor's name: _____ Clinic: _____

Child's medical history

<i>Illness</i>	Yes	No
Chicken pox		
Mumps		
Measles		
German measles		
Hand foot and mouth		
Whooping cough		
Scarlet fever		
Pneumonia		
Asthma		
Meningitis		
Bronchitis		
Chronic Illness		
Diabetes		
Epilepsy		
Heart trouble		
Rheumatic fever		
Convulsions		
Kidney disease		
Tuberculosis		
Hearing impaired/ difficulty		
Vision impaired/ difficulty		
Speech impaired/ difficulty		
Rheumatism		
Eczema/Skin disorders		

Please write a brief summary of any current illness or conditions and associated medication that your child is taking at present or on a regular basis.

Medication Consent

Paracetamol will be administered in case of sudden fever at PreScholars. Only if your child has an allergy to paracetamol may you select Ibuprofen below. Ibuprofen will only be administered provided you have issued a doctor's note explaining an allergy to paracetamol.

I _____ give consent for my child _____ to receive first aid, emergency and medical examination at PreScholars Nursery. PreScholars nursery is fully covered by public liability Insurance.

I give permission for paracetamol/Ibuprofen to be administered by qualified staff members if my child presents with a fever of 37.5 degrees Celsius or more.

Without this permission no child may attend nursery, in cases of allergy to paracetamol or ibuprofen a doctor's note should be attached to your child's file.

Office use only: Check medical file



When a child presents with a sudden fever at nursery, parents will be notified first, if you are not contactable, a text message will be sent; paracetamol/ibuprofen will be administered and recorded on administering medication form. Once notified, you will be required to collect your child as soon as possible within an hour. Sick children must remain with the nurse/staff member in the medical room during this time until collected. Children on antibiotics are required to stay at home for the first 48 hours commencing administration and for at least 24 hours after a fever have subsided. Whilst considering the best interests of all the children at nursery, we reserve the right to ask you to take your child home if they are unwell. This decision will be made by the manager with guidance from the nursery nurse.

In the event of any other medical emergencies parents will be notified first, if you are not contactable, a text message will be sent and your child will be taken by ambulance to a doctor, clinic or Hamad Paediatric Emergency and treatment or medication will be given without prior consent. All efforts to contact parents will continue.

I _____ (please print name) have read, understood and agree with all the contents of page 5.

Parents Signature:

Date:

Allergy Alert

Child Details

First Name: _____ Family Name: _____

Nationality: _____ D.O.B. _____

D.O.E _____ Class _____

Date _____

Allergy: _____

Reaction: _____

Required medication: _____

Instruction for administration: _____

In case of emergency

Contact Name: _____ Number: _____

I _____ (please print name) have read, understood and agree with all the contents of page 6.

Parents Signature:

Date:



Photo Consent

We are continually taking pictures of the children while learning and participating in activities at PreScholars. Most parents enjoy seeing what their children are learning and how they participate during nursery hours. These photos will be used for displays in the classroom, on notice boards around the nursery and on our face book page, advertising and website.

We also understand that some parents may not wish for their child to be photographed, displayed or on social media. Before making your decisions please do however consider how this may affect your child's feeling being excluded from photo opportunities.

I give photo consent for my child: _____

I do not give photo consent for my child: _____

I _____ (please print name) have read, understood and agree with all the contents of page 7.

Parents Signature:

Date:



Important Details

Childs Details

First Name: _____ **Family Name:** _____

D.O.B. _____ Class: _____

We would like to make your child's transition to nursery as easy as possible. Some children have fears or phobias, likes or dislikes; we want to know all about them.

Please take the time to write a brief description of your child's daily routine, include timings and preference for food and sleep, use of comforters and any important information that you think could help us to know and understand your child better. This will enable us to make nursery a happy, comfortable environment for your little one.

[illegible]

What to include:

Key words or phrases used or understood (language used at home)

Comforters and their names e.g. bunny, snugly, dum-dum(pacifier).

Phobias e.g. claustrophobic, height, insects, balloons, clowns, loud noises.

Likes and dislikes

Important family members or relationships and their names.

Parents views e.g. weaning/potty training/ discipline.

Imagine and Explore

Weeks	Themes	Registered
Week One Sun. 30 th June - Thur. 4 th July	At the seaside Mermaids and Pirates	
Week Two Sun. 7 th July- Thur. 11 th July	The Wild Wild West Cowboys and Maidens	
Week Three Sun. 14 th July- Thur. 18 th July	Teddy Bears Picnic Goldilocks and The Three Bears	
Week Four Sun. 21 th July- Thur. 25 th July	A camping we will go Pyjama Party	
Week Five Sun. 28 th July- Thur. 1 st Aug.	The Gruffalo A Walk In The Forest	
Week Six Sun. 4 th Aug. - Thru. 8 th Aug.	A Fairy tale Castles and Kingdoms	
Eid / Week Seven Wed. 14 th Aug. - Thru. 15 th Aug.	The elephant song Animals	
Week Eight Sun. 18 th Aug. - Thru. 22 th Aug.	STEM Mad Scientists	
Week Nine Sun. 25 th Aug. - Tues. 27 th Aug.	Recycle reduce reuse Junk Modelling and Construction	
Wed. 28th and Thur. 29th August	Staff Training	